

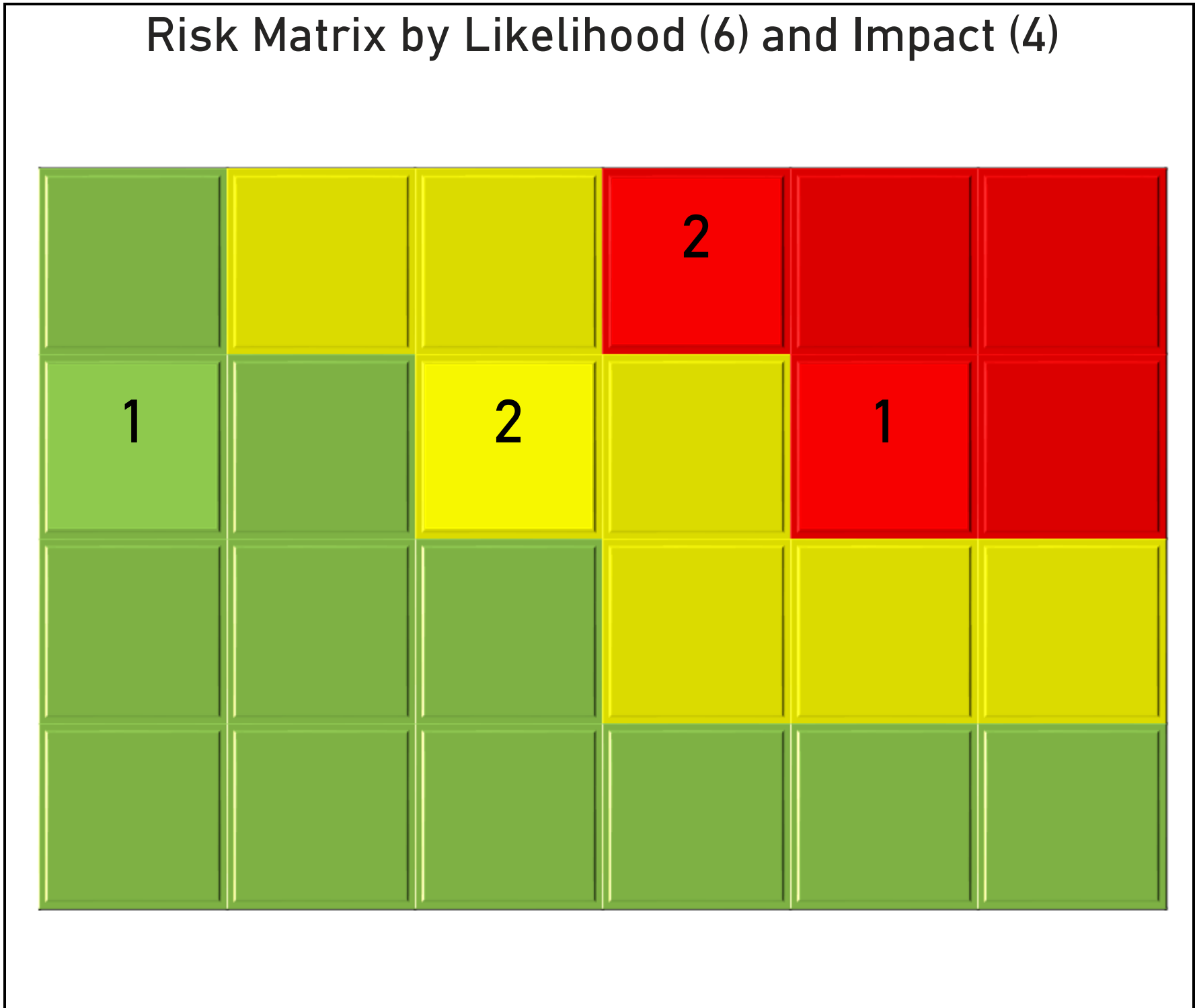


Operations & Protective Services Risk Register

CURRENT CLUSTER RISKS	CURRENT RISK SCORE
Climate change – Tree Disease	15
Loss of Operator’s Licence	9
Loss of UKAS Accreditation	9
Sea Defence Failure	16
Waste Disposal Failure	3
Waste Management Contract Renewal	16

Number of Cluster Risks

6



FUNCTION	CLUSTER	RISK OWNER	RISK LEAD
Operations	Operations & Protective Services	Mark Reilly	Steven Shaw

RISK TITLE	RISK DESCRIPTION	CONTROL ACTIONS	TARGET RISK SCORE	CURRENT RISK SCORE	CURRENT LIKELIHOOD	CURRENT IMPACT	TARGET COMPLETION DATE
Climate change – Tree Disease	Risk to public safety, increased service demand, and staff H&S operational risks within Operations & Protective Services due to tree pest and diseases such as Ash Dieback and Dutch Elm.	<p>1) Robust tree management of city council tree stock.</p> <p>2) Identify and monitor infected trees, identified through tree and woodland surveys.</p> <p>3) Work with partner organisations i.e. Scottish Forestry, The Woodland Trust and The Tree Council etc, to identify risk, mitigation, and solutions.</p> <p>4) Continue with tree planting projects to replace and replant trees and plant native trees.</p> <p>5) Create action plans to deal with specific tree risks i.e. Ash Dieback.</p> <p>6) Keep up to date on local and national knowledge on tree pests and diseases i.e. Members of working groups, attend seminars etc.</p> <p>7) Tree Squad service review and restructure redesign to ensure more capacity internally to deal with such risks.</p> <p>8) Work with other landowners.</p>	9	15	5	3	28 March 2022

FUNCTION	CLUSTER	RISK OWNER	RISK LEAD
Operations	Operations & Protective Services	Mark Reilly	John Weir

RISK TITLE	RISK DESCRIPTION	CONTROL ACTIONS	TARGET RISK SCORE	CURRENT RISK SCORE	CURRENT LIKELIHOOD	CURRENT IMPACT	TARGET COMPLETION DATE
Loss of Operator's Licence	Effect of services inability to use goods vehicles through loss of operator's licence	1) Maintain in-house documentation, systems and processes for DVSA checks 2) Review and investigate process failures	6	9	3	3	31 December 2022

FUNCTION	CLUSTER	RISK OWNER	RISK LEAD
Operations	Operations & Protective Services	Mark Reilly	James Darroch

RISK TITLE	RISK DESCRIPTION	CONTROL ACTIONS	TARGET RISK SCORE	CURRENT RISK SCORE	CURRENT LIKELIHOOD	CURRENT IMPACT	TARGET COMPLETION DATE
Loss of UKAS Accreditation	The Laboratory losing, temporarily, its external UKAS accreditation following findings raised at either an annual, or unannounced UKAS visit	1) Maintain in-house documentation, systems and processes for annual audits.	6	9	3	3	30 March 2022

FUNCTION	CLUSTER	RISK OWNER	RISK LEAD
Operations	Operations & Protective Services	Mark Reilly	Doug Ritchie

RISK TITLE	RISK DESCRIPTION	CONTROL ACTIONS	TARGET RISK SCORE	CURRENT RISK SCORE	CURRENT LIKELIHOOD	CURRENT IMPACT	TARGET COMPLETION DATE
Sea Defence Failure	Failure of Sea Defences	<p>1) Monitor condition of existing Sea Defences via established inspection and monitoring routines and procedures.</p> <p>2) Conduct maintenance and repairs to existing Sea Defences in accordance with approved budgets.</p> <p>3) Work with partner organisations i.e. Local Resilience Partnership (LRP) in order to maintain Emergency Response Procedures for breach in Sea Defences.</p> <p>4) Review and maintenance of resources/supplies required to respond to breach in Sea Defences.</p> <p>5) Undertake review to identify programme of work for improvements to existing Sea Defences</p>	12	16	4	4	30 May 2022

FUNCTION	CLUSTER	RISK OWNER	RISK LEAD
Operations	Operations & Protective Services	Mark Reilly	Pam Walker

RISK TITLE	RISK DESCRIPTION	CONTROL ACTIONS	TARGET RISK SCORE	CURRENT RISK SCORE	CURRENT LIKELIHOOD	CURRENT IMPACT	TARGET COMPLETION DATE
Waste Disposal Failure	Risk of waste disposal failure - loss of markets for materials or waste management contract failure.	<ul style="list-style-type: none"> 1) Contract management in place. 2) Contingency plans developed. 3) Ongoing monitoring of markets and maintaining market knowledge. 	2	3	1	3	31 October 2022

FUNCTION	CLUSTER	RISK OWNER	RISK LEAD
Operations	Operations & Protective Services	Mark Reilly/Craig Innes	Pam Walker

RISK TITLE	RISK DESCRIPTION	CONTROL ACTIONS	TARGET RISK SCORE	CURRENT RISK SCORE	CURRENT LIKELIHOOD	CURRENT IMPACT	TARGET COMPLETION DATE
Waste Management Contract Renewal	Failure to complete procurement process in time to appoint a contractor for October 2025 meaning risk of potential waste treatment failure.	<p>1) Project Team to be set up to manage process and appoint necessary consultants to progress the procurement process and develop specification.</p> <p>2) Procurement Service to provide resource to manage the internal processes and ensure public procurement rules are fully adhered to.</p> <p>3) Commitment from Senior Management to ensure appropriate progress is maintained.</p>	6	16	4	4	31 December 2024